

ROLL CALL:

Vern Walker, President
Diana Berge, Vice President
Jason Macoviak, Secretary
Melva Dugie, Treasurer

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

MEETING CALLED TO ORDER: Meeting was called to order by President Vern Walker @ 9:35 AM

APPROVAL OF MINUTES: Minutes were approved, as written.

FINANCIAL REPORT: Ms. Dugie distributed the Financial Report for October 2017 – November 2017. She reported that the Museum had a beginning balance of \$20,847.68 and an ending balance of \$21,161.43. She also reported Total Deposits and Credits for October and November of \$1,162.34 (including \$106.50 in gift sales, \$1067.88 in donations, \$60 in the sale of digital images, and \$12.04 in Amazon.com/Smile donations); Total Checks Cleared of \$280.00 (including \$250 for Paul Enright and \$30 for Copper Queen Publishing, with one outstanding check of \$15 for Charlotte Taylor ; Total Debit Card and Auto Pay of \$580.63 (including \$87.88 for Century Link (internet), \$41.89 for Arizona Water (water), \$124.88 for the City of Bisbee (sewer and garbage), and \$208.10 for APS (electricity). The report was accepted as submitted.

UNFINISHED BUSINESS:

WINDOW FILM

Mr. Walker reported that the UVA Window Film was successfully installed by Cool Dreams Window Tinting for free, thanks to the efforts of volunteers, Barbara Bruno and Suzi Dow. The Board voted to send Phil White, Owner of Cool Dreams, a gift certificate for \$100 as a thank you for his generosity for doing the project for free.

FANS

Mr. Walker presented the fans designed by Jean Walker that will be sold to help raise money for the Museum. The Board agreed that the fans looked great and would help advertise the Museum when used by the patrons that purchase them, as well as raise some funds for the Museum. The sale price will be determined once the cost is taken into consideration.

COLLECTION MANAGEMENT

1. Jean Walker reported that the first two of four Reclaimed Property Notices were published in the Bisbee Observer, as required by law. The other two notices will be published on February 8th and February 15th 2018. The Museum must wait two years from the publication of the first notice to claim title to the properties, if no one claims them before that date. The items are: The Great Bear Tamer Steel Trap, Homemade Dry Washer/Sluth for Gold, Fire Hose on Wheels, and Complete Two Seat Buggy.
2. Ms. Walker noted that the owner(s) of the Complete Two Seat Buggy will pick up their property very soon.
3. Ms. Walker distributed a floor map of all the cataloged display cases in the Museum.
4. Ms. Walker noted that people have donated 17 times so far this year.

NEW BUSINESS:

MEMBERSHIPS

Ms. Berge reported that Museum Members were not renewing their memberships on their own and asked for Board Approval to spend approximately \$100 to send out a membership renewal reminder with a stamped, self-addressed stamped envelope so Members could send in their renewal money with ease. The Board approved the money.

LOCAL AUTHOR DISPLAY

Ms. Berge presented a new idea for a Museum Display which would include books written by local authors and a brief biography of the author. She is working with Bisbee Books and Music and the Copper Queen Library to compile a list of the authors.

HEATER

He Museums heater is in need of service and Ms. Dugie is working on getting the heater fixed, if it can be. The Board also agreed to begin looking into estimates for a new heater, in case the old one cannot be fixed.

VOLUNTEER OF THE YEAR

Ms. Dugie was presented with a framed award and a check for \$75 as the Museum's Volunteer of the Year. She was recognized for her long service and commitment with the Museum. She, in-turn, recognized all the others who have helped make the Museum the great place that it is today.

NEXT MEETING: Mr. Walker stated the next Board Meeting would be March 17, 2018 at 9:30 AM at the Museum.

ADJOURNMENT: The meeting was adjourned at 10:30 AM.